Step 4: Conduct School Health Index Planning Meeting

Title: Chapter 4; Using the School Health Index. Step 4: Conduct School Health Index Planning Meeting. Screenshot of Over Score Card, sample School Health Improvement Plan, and sample completed Planning Question 1. Image of Active Child icon. Screenshot of Overall Score Card followed by sample completed Overall Score Card. Image of Active Child icon. Screenshot of completed sample School Health Improvement Plan. Image of Active Child icon.

Video Summary

•   All members of the School Health Index team meet to participate in the planning process.

•   After conducting the self-assessment, module scores are transferred to the Overall Score Card.

•   The team completes the School Health Improvement Plan to identify priority actions, list specific steps to implement each action, and designate responsibility for each step.

Audio Script

The Planning for Improvement process follows the Self-Assessment process. All members of the School Health Index team meet to participate in the planning process.

This is the time to:

•   Summarize results using the Overall Score Card;

•   Reflect on the school's strengths;

•   Discuss areas that need improvement; and

•   Complete the School Health Improvement Plan.

After conducting the self-assessment, collect the Module Score Cards, and transfer the scores to the Overall Score Card.

You can place an X to indicate the range or enter the actual module score in the appropriate column for each module on the Overall Score Card.

The completed Overall Score Card will help you determine which areas covered by the School Health Index are in need of most improvement.

During the planning meeting, each module group presents its two or three priority actions. If the entire team completed all the modules together, the team reflects on the priority actions they selected for each of the modules.

Then, the team decides on several actions for the coming school year. It is very important to select a manageable number of recommendations. Most schools choose between three and five actions. Also, consider mixing both short- and long-term goals.

Finally, the team completes the School Health Improvement Plan. The Plan helps the team identify priority actions, list specific steps that need to be taken to implement each action, and designate who will be responsible for each step.

Let's work through answering the final planning question for one module to develop the School Health Improvement Plan.